



CAPE TOWN AMATEUR RADIO CENTRE

MINUTES OF THE 2011 ANNUAL GENERAL MEETING

Held in the Clubhouse at the Round Table Community Centre, Chess Road, Rondebosch
on Saturday 30th July 2011 at 14:00

01 Opening of meeting and apologies

The Chairman, Noel ZS1FW, welcomed all attending the meeting and the meeting was declared open at 14:10. There were thirty members present and one proxy was received. Two members gave their apologies and there were seven visitors present. (Attendance register attached as Appendix A)

02 Confirmation of notice of meeting and quorum

Notice of the AGM had been sent out on 5th July 2011. There being thirty members present, constituting approximately 45 percent of the membership, the constitutional requirements were met to declare the meeting quorate.

03 Minutes silence for the following SKs (list):

A minutes silence was observed for the following members and friends who went silent key during the past year namely, ZS1ZF Angus Macdonald, and ZS1TK James Timoney.

04 Confirmation of minutes of AGM held on 31 July 2010

The secretary read the previous minutes which were accepted as a true reflection of the AGM. Proposed by Mike ZS1FP, seconded Rob ZS1SA and adopted unanimously.

05 Matters arising from the minutes – there were no matters arising.

06 Report of the Administrative Sub Committee (Chairman's Report)

The chairman Noel ZS1FW read his report which was proposed and seconded and accepted with applause. It is attached to the minutes as Appendix B. Proposed by Rob ZS1SA, seconded by Dave ZS1DFR and adopted unanimously.

07 Treasurer's report and acceptance of the accounts

The treasurer Noel ZS1FW read his financial report and then fielded some questions. (Attached as Appendix C.) Proposed by Hans ZS1HA, seconded by Mike ZS1FP and adopted unanimously.

08 Presentation of Awards and Trophies.

Held over to Christmas function

9 Election of office bearers and Activity Convenors

The chairman, Noel ZS1FW relinquished the chair and Allan Smith ZS1AAX assumed the chair to conduct the election of the new chairman. Noel Futter ZS1FW was proposed as Chairman by Russell ZS1VK and seconded by Dave ZS1DFR and was unanimously elected.

ZS1FW assumed the chair and indicated that the following had been nominated en bloc. Returning committee members: Dave ZS1DFR, Shaun ZS1RA, Danny ZS1BL, Tony ZS1TM, Paul ZS1P XK, Russell ZS1VK, Dirk ZS1X and Rob ZS1SA. These nominees were voted in en bloc and unanimously.

Portfolios would be determined at the first meeting of the committee.

10 Election of Working Committee and Bank Signatory Mandates

It was agreed that the chairman Noel ZS1FW and secretary would become mandated signatories on the account and that ZS1RA and ZS1DFR would remain as signatories on the account.

11 Appointment of Hon. Auditor

It was proposed by the chairman that Peter ZS1PMH be retained as honorary auditor and this was seconded by John ZS1AGH and unanimously accepted.

12 Other business

Dave ZS1SG was congratulated on being awarded life membership of the SARL.

13 Votes of thanks

Dennis ZS1AU proposed a vote of thanks to the committee.

The Chairman Noel ZS1FW thanked all who worked for the club. He indicated that the club is getting small and becoming somewhat exclusive but called on members to make better use of the clubhouse. He again thanked all who attended the meeting.

14 Closure – The business of the AGM having being successfully concluded, the meeting closed at 1425

Signed:

Noel Futter ZS1FW
Chairman

28th July 2012

2011 CTARC AGM Attendance Register

Members Present

1. ZS1PMH	Peter Henochsberg
2. ZS1TM	Tony McEwen
3. ZS1BL	Danny Blanckenberg
4. ZS1CO	Mike Wolffe
5. ZS1HSF	Hugo Friedman
6. ZS1AAX	Allan Smith
7. ZS1BTD	Brian Dutlow
8. ZR1FR	Davy Smeeda
9. ZS1S	Paul Johnson
10. ZS1PDY	Patrick Yeadon
11. ZS1RIC	Richard Brown
12. ZS1KH	Karl-Heinz Stier
13. ZR1WLH	Wolfgang Hohlbein
14. ZS1JHJ	Hans-Jurgen Hohlbein
15. ZS1HA	Hans Moolenschot
16. ZS1X	Dirk Lotz
17. ZS1ADG	Dave Williamson
18. ZS1AGH	John Haycox
19. ZS1SG	Dave Perry
20. ZS1PE	Mike Howell
21. ZS1AU	Dennis Wells
22. ZS1DFR	Dave Reece
23. ZS1FP	Mike Schumann
24. ZS1ZD	Nick Curwell
25. ZS1SA	Rob Bareham
26. ZS1PXX	Paul Kennedy
27. ZR1TPH	Tim Hewitson
28. ZS1FW	Noel Futter
29. ZS1VK	Russell Mycroft
30. ZR1AF	Brian Young

Proxies

1. ZS1ABC	Monte Breytenbach
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Apologies

1. ZS1ZL	Dion Erwin
2. ZSEVP	Evan Pedlar

Visitors

1. XYL	Elsabe Haycox
2. XYL	Jennifer Lambert
3. AS1CD	Barrie Evrard
4. ZS1VDP	Henk van de Pol
5. ZS1VDB	Dirk van der Berg
6. ZS1KY	Kenny Appolis
7. ZS1CW	Craig Woods

**Chairman's Report
For the Period 1 July 2010 to 30 June 2011**

At a time like this when a report has to be given of the activities of our Branch, one thinks back and realises how much more could have been done. I'm sure there have been times of apathy and or procrastination. At the same time I know that the Committee have been hard pressed with domestic problems, work pressure and illness, to name a few.

However, the activities of the club have still been successful on the whole. The Lighthouse Weekend is always a fun and enjoyable time. We missed the SARL Field Day in February, but look forward to the one scheduled in November.

The Club meetings on Saturday afternoons have been quite different and a success and the Committee meetings at another time have proved to be valuable, as we have no time constraints, but are still efficiently conducted.

May I pay tribute to my Committee members, who I feel are a fine bunch of chaps, whom I'm proud, the serve with:

- Dave ZS1DFR – Dots the I's and crosses the T's. Keeps us on our toes, and up to date on Repeater matters.
- Tony ZS1TM – A good teacher, with much stability and wisdom.
- Paul ZS1P XK – Always has a smile and a welcome to all. Does the backroom things for our Club meetings.
- Danny ZS1BL – Our 'fix-it' man. Keeps our Tower and Antennas working and a good PRO person for the club.
- Dirk ZS1X – Keeps us up to date on DX and competitions as well as hands on help.
- Russell ZS1VK – Thrown in at the deep end as secretary, but doing well. Enjoys his DXing.
- Rob ZS1SA – Our 'Field Day' expert, also good at tidying up. His Navy experience shows.
- Shaun ZS1RA – Our roving ambassador. Gave us all a scare recently!

Thanks to you guys for all the hard work you put in. Also, our thanks to all the Sunday Bulletin Readers and Relay Stations. Sometimes, I feel sorry for the latter as there is little or no traffic.

The monthly meeting attendances have been fair, but at the same time I would like to see more member participation. How often we ask for ideas and input and get nothing.

Ragchew, well what can I say, it's fantastic! Anne, we really appreciate your work and effort. For this we would like to award you with an honorary 'call-sign'. How does 'ZS1ANNE' sound, - congratulations!

If I have missed anything or anyone, please forgive me, it was not intentional.

73

Noel ZS1FW
Chairman.



CAPE TOWN AMATEUR RADIO CENTRE
ZS1CT
INCOME AND EXPENDITURE STATEMENT
For the Period 1 July 2010 to 30 June 2011

2009/2010	INCOME	2010/2011	Notes	% Change
4,755.00	Subscriptions	4,740.00	1	0%
3,585.00	Donations - General	2,999.59	2	-16%
250.00	Donations - Fundraising	200.00	2	-20%
1,280.00	Donations - Repeater Fund	245.00	2	-81%
3,701.15	Investment income	3,137.36	2	-15%
0.00	Sale of surplus equipment	4,740.00	3	100%
0.00	Profit on sales from pub	0.00	4	0%
13,571.15	TOTAL	16,061.95		18%
	EXPENDITURE			
867.74	Bank charges	945.60		9%
0.00	Clubhouse rental	0.00		100%
770.50	Repairs & maintenance	254.00		-67%
285.00	General expenses	304.00		7%
404.00	SARL, ARRL & ICASA	317.50		-21%
3,678.08	Insurances	3,774.33		3%
1,257.10	Security system & alarm monitoring	1,379.77		10%
1,600.62	Meeting expenses	1,800.51		12%
426.78	Special events and field days	297.01		-30%
0.00	Ragchew expenses	0.00		100%
600.00	New Equipment Purchases	2,051.86		242%
0.00	Depreciation and Write off of equipment	0.00		100%
360.00	Webpage & domain name	360.00		0%
0.00	Repeater Workgroup	0.00		100%
10,249.82	TOTAL	11,484.58	5	12%
3,321.33	OPERATING SURPLUS/(DEFICIT)	4,577.37	6	38%
	Less: Extraordinary below the line adjustment			
3,321.33	NETT SURPLUS/(DEFICIT)	4,577.37		
	APPROPRIATION OF SURPLUSES AND DEFICITS FOR THE YEAR:			
3,321.33	General fund	4,332.37		
1,280.00	Repeater fund	245.00		
	Reduce ZS1QO Fund to fees	0.00		
0.00	Reduce Repeater Fund	0.00		
4,601.33	TOTAL	4,577.37		



MOVEMENT OF FUNDS 2011

	Funds			Total
	General	Repeater	ZS1QO	
Opening Balance	70,694.49	6,191.29	700.00	77,585.78
Profit for the year	4,577.37			4,577.37
Trf from Repeater fund	0.00	0.00		0.00
Trf to Repeater fund	-245.00	245.00		0.00
Member subs paid			0.00	0.00
Closing Balances	75,026.86	6,436.29	700.00	82,163.15

CAPE TOWN AMATEUR RADIO CENTRE ZS1CT BALANCE SHEET As at 30 June 2011

2009/2010	ACCOUNT	2010/2011	Notes	% Change
77,585.78	Total Funds	82,163.15		
70,694.49	General Fund	75,026.86		6%
6,191.29	Repeater Fund	6,436.29		4%
700	ZS1QO - Special membership fund	700		0%
185	Subscriptions - prepaid	170		-8%
<u>77,770.78</u>	TOTAL	<u>82,333.15</u>		

REPRESENTED BY

3,996.44	Cash in bank: Standard Current	2,002.03	-50%
72,697.18	Cash in bank: Standard Money Mrkt	78,806.90	8%
1,186.98	Cash in bank: Standard Call Acc	1,209.42	2%
70.18	Petty Cash	314.80	349%
0.00	Accounts outstanding	0.00	0%
-180	Accounts payable	0	-100%
<u>77,770.78</u>	TOTAL	<u>82,333.15</u>	

Financial Statements prepared by the Hon. Chairman/Treasurer - Noel Futter ZS1FW

Signed: _____ Date: 30 July 2011

Financial Statements approved by the Hon. Auditor – Peter Henochsberg ZS1PMH

Signed: _____ Date: 30 July 2011



NOTES TO THE FINANCIAL STATEMENTS As at 30 June 2011

Physical address
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Claremont
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Clareinch
7740
Email:
zs1ct@ctarc.org.za

Whereas last year the overarching theme was that of a 'shrinking' scenario, this year we things steadied with a slight increase in our nett profit due to sale of surplus equipment. The following comments will explain why:

1. Membership income stayed much the same although more member made use of the "pensioner's rate" than in previous years.
2. There was a general decline in the donations received, the funds raised, the contributions towards the repeater fund and, because of the decline in interest rates, the investment income also declined.
3. The clean-up of the club house and boot sale at the end of year function in November 2010 was a great success. Not only was it a good party, but the club made substantial profit from the sale of all the surplus equipment that had been cluttering the clubhouse.
4. The pub ran at a break even. Any profits are reflected in the "donations" income.
5. There was slight increase across the board in expenditure, but nothing out of the ordinary. We did purchase new equipment in the form of much needed 100 meters of RG213 coax and fittings and a TH3 Thunderbird antenna. Bank charges remain excessive relative to the total income and it is perhaps time for the committee to consider an alternative form of banking, rather than a very expensive cheque account.
6. Our profit in the previous financial year was R3'321.33 which was increased by 38% this year to R4'577.37, thereby improving our overall financial position.
7. The movement of funds shows the following: A transfer of R425 to the Repeater Fund bringing it up to R6436.29. The general fund thus increases from R75'026.86, an improvement of 6%. The ZS1QO fund remains the same. Our only real asset in the club is the cash that we have. We currently have R82'333.15 in cash of which R6'436.29 is a reserve in the Repeater Fund.

In short, our financial position remains sound.

May I take this opportunity to thank Peter Henochsberg ZS1PMH for performing his job as honorary auditor.

Noel Futter ZS1FW
Chairman &
Hon. Treasurer