



CAPE TOWN AMATEUR RADIO CENTRE

MINUTES OF THE 2005 ANNUAL GENERAL MEETING

Held in the Clubhouse at the Round Table Community Centre, Chess Road, Rondebosch
on Monday 25th July 2005 at 20:00

01 Opening of meeting and apologies

The Chairman, Dave ZS1DFR, expressed that it was his pleasant duty to open the meeting and proceeded to introduce all members present by call sign and name. The meeting was declared open at 20:15. Apologies were received from 10 members, one gave his proxy.

A minute of standing silence was observed for the following Silent Keys who departed in the past year - not necessarily CTARC members and in no particular order: Austin Ellis ZS1KN, Nilo Henriques ZS1QQ, Peter Duffy ZS1PRD, Ronnie Gilmour ZS1K, and the wives of Dave Hubert ZS1LDH and Rob Bareham ZS1AFE.

02 Confirmation of notice of meeting and quorum

It was confirmed that notice of the AGM had been sent out on 17th June 2005.

The attendance register was circulated which recorded that 31 members were present and one proxy received from Lionel Petersen ZR1TRY.

The constitutional requirements for convening the meeting having been met, the meeting was declared properly constituted.

03 Confirmation of minutes of Annual General Meeting held on 26th July 2004

The Secretary Peter ZS1PMH read the minutes to the meeting. The minutes were accepted without amendment. Proposed by Tony Baard ZR1AEB and seconded by Mike Schumann ZR1HO.

04 Matters arising from the minutes

There were no matters arising from the minutes.

05 Report of the Administrative Sub Committee (Chairman's Report)

The Chairman read his report which was adopted by the meeting with applause. It is attached to the minutes as Annexure A. Bud ZS1B pointed out an omission in the report that the Chairman Dave ZS1DFR, in his characteristic humility, neglected to mention that he had been the recipient of the prestigious Jack Twine award from the SARL at its AGM in April.

06 Treasurer's report and acceptance of the accounts

Copies of the Financial Report were distributed and read and are attached to the minutes as Annexure B. The treasurer Peter ZS1PMH 'walked' the meeting through the financial statements. The Chairman thanked Barry ZS1FJ for acting as honorary auditor and scrutinising the accounts with an inscrutable scute as the appointed honorary auditor, Deon ZS1ZL, was on the seas at the time that the audit was done. Acceptance was proposed by Bud ZS1B and seconded by Dennis ZS1AU.

07 Presentation of Awards and Trophies

Len Wells Ham Spirit Trophy: The Chairman called on Dennis Wells ZS1AU to present trophy donated in memory and honour of his fater. It was awarded to Peter ZS1PMH for contribution to the club and amateur radio over a period of time. Dennis ZS1AU made a short speech.

The following trophies were awarded by the Chairman:

Buck Taylor Trophy: awarded for club participation, which was awarded to Allan last year, but did not formally present him with. So, to make amends, it was presented to Allan ZS1AAX for his continuing contributions to club affairs, not only winning CW contests on our behalf, but also relaying the 40 M bulletins faithfully every week. After presentation Allan was asked to return it and it was awarded for this year to Andrew ZS1AN for his work in running the RAE for us this year, for his work in re-writing the RAE manual for all amateurs in the country, for setting and invigilating the exam here in the WCP, and for nurturing the group of students at the Cape Academy of Maths and Science. Congratulations to Andrew who was not present to receive the award.

The Baker Trophy: awarded for duties performed on the rally front was awarded to Tony ZR1ARK.

Rally Support Trophy: awarded to the man in the thick of helping sports events Tony ZR1AEB.

Floating Wellie: awarded for Faithful Attendance to Paul ZS1GE.

Special award: for faithful attendance and participation in special events – Richard ZS1RIC.

Special award: for extraordinary contribution the the club – Klaus ZS1QO.

08 Amendment to the Constitution

Peter ZS1PMH proposed an amendment to Clause 5 of the constitution to change it from the current: *VISITORS: Members may invite one guest each to meetings or get together. Such guests must be accompanied by the relative host/s.*

And replace entire clause to read:

VISITORS: Members may invite visitors to attend meetings or members of the public may attend meetings at the discretion of the Chairman.

Proposed by Peter ZS1PMH and seconded by Gerald ZS1GRM and adopted unanimously.

09 SARL Membership

The meeting unanimously voted in support of the CTARC retaining its membership of the SARL.

10 Election of office bearers and Activity Convenors

The chairman Dave ZS1DFR, who making himself available for re-election, handed the chair to Allan ZS1AAX who called for nomination for chairman.

Dave ZS1DFR Proposed: Bud ZS1B Seconded: Tony ZR1AEB

There were no other nominations and unanimous acceptance. Having been duly elected, Dave resumed the chairmanship of the meeting.

The chairman suggested that we continue, for 'ergonomic' reasons to combine the portfolios of secretary and treasurer and called for nomination.

Peter ZS1PMH Proposed: Tony ZR1AEB Seconded: Shaun ZR1SO

There were no other nominations and he was duly elected.

In the event of the secretary/treasurer portfolios being combined, a third person needs to be elected to the Working Committee.

Bud ZS1B Proposed: Tony ZR1T Seconded: Allan ZS1AAX

There were no other nominations and he was duly elected.

The remainder of the committee were nominated en bloc. Shaun Overmeyer ZR1SO, Tony McEwen ZR1T, Joop Hesp ZS1AJS, Evan Pedlar ZR1ME and Paul Kennedy ZR1PXX

Proposed: Bud ZS1B Seconded: Hans ZR1EG

11 Election of Working Committee and Bank Signatory Mandates

The chairman Dave Reece ZS1DFR, Secretary/Treasurer Peter Henochsberg ZS1PMH and Bud (HJ) Voortman ZS1B were duly elected as the Working Committee and authorised and mandated by the meeting to be the signatories to the bank accounts.

Proposed: Mike ZR1HO Seconded: Shaun ZR1SO

12 Other business – Honorary Auditor

It was proposed by the Secretary/Treasurer that both Barry ZS1FJ and Deon ZS1ZL be appointed as honorary auditors so that, in the event of one not being available, the other may perform the task. Unanimously accepted.

13 Votes of thanks

The chairman closed the meeting with the following words: "I therefore wish to thank the outgoing committee for an extremely competent job well done, and the incoming committee for being willing to take up the reins, and keep the head of the CTARC high, as being the most senior and respected club in the WCP. Let's all work toward keeping it that way. Remember, before you criticise either your committee or the amateur fraternity in general, or the SARL, for not doing enough for you, ask yourself, how much are you doing for your fellow amateur? Happy is the man indeed who anonymously does someone else good, and manages not to be found out! Please adopt that style of thinking as your motto in amateur radio. I also wish to thank you all for coming to this AGM, and now declare the meeting officially closed. Let the feast begin!

14 Closure

The meeting closed at 21:20 and was followed by a social gathering in the form of a finger supper with drinks, tea and coffee.

MINUTES CONFIRMED BY THE MEEING AND SIGNED BY:

Chairman: Date: 24th July 2006
Dave Reece ZS1DFR

CHAIRMAN'S REPORT 2005
REPORT OF THE ADMINISTRATIVE SUB-COMMITTEE

The year 2005 has been characterised by a period of stabilisation, tying up of several loose ends, consolidation of our finances, and acquisition of new equipment to make us a practical and capable amateur radio club. It is hoped that the new year will fortify this consolidation and see us using the facilities which the club now provides to do what amateurs should be doing, and that is operating. To this end, we are happy to report the acquisition of an MFJ antenna analyzer, and an automatic antenna tuner for our IC-718, to make the equipment user-friendly for all members.

In fact, we have been doing just that in the last year - operating. Witness the two HF field day contests in November 2004 and February 2005, ably managed by Peter and Bud, the two Youth Day activities run in January and June 2005 by Gerald and myself, and the monthly meetings held in this clubhouse.

Subjects covered at the monthly meetings included:

An amateur radio quiz hosted by Bud in August
 Artificial Intelligence hosted by Andrew vd Byl and myself in September
 GPS satellite technology and equipment available, by Greg vd Reis in October
 A marvellous end-of-year cheese and wine function, hosted by Peter in November
 A presentation of the outreach project devised by Shaun, to educate youngsters in January
 A description of the homebrew 140mW Transmitter devised by Dave ZS1SG and hosted by Tom, in February
 Homebrew constructions by Graham, and antennas by Bud, in March
 WinRadio Software Defined Radios for Direction Finding work and radio fingerprinting, by Klaus in April
 Wireless internet facilities being offered by Sentech hosted by Frank Creese ZR1BBN, in May and a light hearted general science knowledge quiz hosted by me in June

Attendance at each meeting was consistent, in spite of some unpleasant weather, and refreshments afterwards were provided. It was noted that the same stalwart supporters attend the meetings, and attention needs to be given to the reason why a more varied group of members don't attend. Our average attendance was 20 members per meeting, with 2 visitors or so. Are we not supplying something which the members want but are not asking for?

We provide a relay of the SARL HQ bulletin each Sunday morning, a CTARC bulletin on 2 metres with relays on 40 and 80 metres, followed by a swop shop, and participation in all of the country wide contests, field days, lighthouse weekends and youth days. I hope you each helped in some of these activities.

Our monthly edition of Ragchew is a masterpiece, as I'm sure you will agree, and I'd like to commend Shaun and his editing skills, for compiling such a fine newsletter. Some of you still receive it in written format and by post, and unfortunately lose out on the colour photos which are usually included. If you have Email facilities and haven't informed us of your Email address, please do so soon. In the meantime, thank you to Shaun for his monthly copywriting.

At this stage, I'd also like to pay tribute to Bernie Crockford, and then George Jillings, each of whom retired from relaying the 80 metre Sunday morning bulletins during the course of the year. Thank you to you two fine gentlemen for being willing to do the relays, and thank you also to Gerald for stepping in to their shoes so well. Thank you also to Alan for his continuing relays on 40 metres.

Bud has tirelessly continued his morse code crusade, and provides morse classes on a Monday evening on the air for those wishing to qualify for their ZS licence with morse code at 5 words a minute.

It seems to me that we provide a lot of services for the amateurs of the Western Cape, be they members of our club or not, but if there is something we are not doing, I hope the amateurs will come forward and say so.

Being a supporting club of the SARL, the club decided in April that I should attend the SARL AGM in Johannesburg, and part-sponsorship of my travel arrangements was generously provided by the club. The SARL AGM was managed in a very positive style, with announcements of advances, in the organisation of which the SARL had taken part. I was able to bring back a winning plaque for our reliable CW operator, Alan, for his win in the SARL CW contest last year. Congratulations, Alan.

The year has been a remarkable year for amateur radio. With suitable prodding by the SARL, and negotiations proceeding at the proverbial snail's pace, the Department of Communications and ICASA have finally produced the regulations necessary to suspend CW as being the only portal of entry for a ZR licensee to a ZS status. Assessors were appointed in all areas to be able to certify ZR's as qualified to upgrade to ZS's, but everything was held up by the indecision as to who was the official National Body as stipulated in the Government Gazette. This resulted in a frustrating delay for the ZR's who had to wait until June before starting to apply for upgrades. Finally, ICASA appointed the SARL as the National Body (a formality really), and your club has nominated ZS1B, ZS1AN, ZS1ACH, and ZS1DFR as assessors to do the necessary certification. Information necessary to upgrade is available on the SARL webpage, and upgrades are just starting to take place. Lots of our members qualify already, and we look forward to seeing many new ZS callsigns on the air. In the meantime it has been a pleasure to have ZR licensees using the HF bands within the constraints of their licences.

A Radio Amateur Examination and course was very capably run and examined by our previous chairman Andrew, who also re-wrote the RAE manual, and we congratulate him on producing about 20 new amateurs in the first half of this year in the Western Cape. While we are about it, we should also offer Stacey and Andrew congratulations for producing, in another sense, a bonny daughter! We don't welcome many prospective new amateurs into the fraternity at such a young age, HI.

At the recent Youth Day activity in June, we installed a temporary station at the premises of the Cape Academy of Maths and Science, and realised the potential of mentoring students at this college, to provide the airwaves with a supply of youthful amateurs, with a view to keeping the hobby young and vibrant. To this end, we have decided to "adopt" the school, and do as much as possible to help their teacher, Charl Schoeman, outfit a station there. Please consider helping these youngsters, by donating time and effort to increase their understanding of, and excitement at, the magic of amateur radio. Some donations of equipment have already been received, and we particularly want to thank the chairman of the Oakdale Club, who is actually an honorary life member of this club, Dave Perry, for Oakdale's generous donation of a UHF radio to the project. Thank you also to our other members for their donations - Tony and Mike, for antennas, and an anonymous donor of a 2 metre radio.

The committee has functioned well as a close knit entity, with equal input by all the members, but very special mention needs to be made of our phenomenal Secretary/Treasurer, who has very successfully held the finances and basic organisation of the club together and running like a well-oiled machine. Thank you very much Peter. Your efforts have not gone unnoticed. Thanks also need to be given to Barry, for being willing to audit our finances. Thank you Barry.

I'd like to close by thanking you all for keeping this club's head high, for attending the meetings, for attending this AGM, and nominating and voting for the new committee. Let's continue to strive to be the best all round club in the Western Cape, and second to none.

Thank you.
Dave Reece ZS1DFR



CAPE TOWN AMATEUR RADIO CENTRE
ZS1CT
INCOME AND EXPENDITURE STATEMENT
For the Period 1 July 2004 to 30 June 2005

2003/2004	INCOME	2004/2005	Notes	% Change
3,870	Subscriptions	5,290.00	1	37%
765	Donations - General	6,532.00	2	754%
1,341	Donations - Fundraising	1,826.00		36%
650	Donations - Repeater Fund	510.00	3	(22%)
1,100	RAE classes	1,200.00	4	9%
1,779	Investment income	1,667.33		(6%)
0	Sundry Income	150.00		100%
<u>9,506</u>	TOTAL	<u>17,175.33</u>		81%
	EXPENDITURE			
682	Bank charges	605.89		(11%)
0	Clubhouse rental	0.00		0%
193	Clubhouse & fittings	0.00		(100%)
1,598	Repairs & maintenance	313.65		(80%)
1,187	General expenses	1,494.87		26%
339	SARL & ICASA & GSB membership	354.00		4%
2,531	Insurances	3,034.63		20%
1,340	Meeting expenses	2,096.69		57%
872	Ragchew expenses	1,009.95		16%
0	Repeater Workgroup	0.00		0%
<u>8,741</u>	TOTAL	<u>8,909.68</u>	5	2%
<u>765</u>	OPERATING SURPLUS/(DEFICIT)	<u>8,265.65</u>	8	
4,800	Less: Extraordinary below the line adjustment	0.00	6	
<u>(4,035)</u>	NETT SURPLUS/(DEFICIT)	<u>8,265.65</u>		
	APPROPRIATION OF SURPLUSES AND DEFICITS FOR THE YEAR:			
(4,685)	General fund	6,555.65		
650	Repeater fund	510.00	3	
0	Youth and education fund	1,200.00	4	
0	Redeem Community Centre Loan	0.00		
<u>(4,035)</u>	TOTAL	<u>8,265.65</u>		



CAPE TOWN AMATEUR RADIO CENTRE

ZS1CT
BALANCE SHEET
As at 30 June 2005

30,503	General Fund	37,058.25		21%
4,849	Repeater Fund	5,358.79	3	11%
2,834	Youth & Education	4,034.39	4	42%
0	ZS1QO - Special membership fund	800.00	6	100%
465	Subscriptions - prepaid	110.00		(76%)
38,651	TOTAL	47,361.43		23%

REPRESENTED BY

994	Standard Bank - Current	364.66		
18,655	Standard Bank - Money Market	21,228.83	7	
1,019	Standard Bank - Call	1,026.46		
304	Petty Cash	162.55		
434	Shares: Absa - book value	434.00	8	
17,215	Radio and Club Equipment	23,664.93	9	
0	Loan to Community Centre	0.00		
0	Debtor	450.00		
30	Eskom Deposit	30.00		
38,651	TOTAL	47,361.43		

Financial Statements prepared by the Hon. Treasurer - Peter Henochsberg ZR1PH

Signed: _____

Date: 25 July 2005

Financial Statements approved by the Hon. Chairman - Dave Reece ZS1DFR

Signed: _____

Date: 25 July 2005

Financial Statements approved by the Hon. Auditor - Barry Fletcher ZS1FJ

Signed: _____

Date: 25 July 2005



NOTES TO THE FINANCIAL STATEMENTS As at 30 June 2005

Physical address
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7740

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Chairman: (021) 559-3256
Secretary: (021) 782-0442

1. Membership fees are up nicely due in part to the increase in fees and in part to the increased number of members (presently 99). As the financial position of the club is quite healthy, there will be no increase in the membership fee this year.
2. We received excellent donations this year of R6532 (R765 last year). This was due largely to an excellent donation of R5000 to the club from Klaus ZS1QO to whom we are very grateful.
3. The Repeater Fund received donations of R510 (R650 last year). No contributions were made to the Repeater Work Group this year and this amount was applied to the reserve.
4. Andrew ZS1AN – once again successfully and profitably ran an RAE course in April this year. Well done Andrew and many thanks. After costs R1200 was raised and applied to education reserve fund.
5. Club expenditure was well contained this year with an overall increase of only 2%.
6. In addition to his generous R5000 donation, Klaus ZS1QO, also donated R1000 as a special fund for members who cannot afford to pay their membership fees. Of this amount, R200 was appropriated to membership fee income leaving a balance of R800 in the fund. Again, thank you Klaus.
7. We keep as much of our cash reserve in a Call Account to maximise on interest.
8. We hold 217 ABSA shares, reflected at book value. At the last AGM it was accepted that we sell the ABSA shares. Then, with the take over of ABSA by Barclays, we have put our shares up for sale as they will earn a premium of R82/share which will hopefully bring in a cash value of R17'700. This transaction is still in process.
9. We purchased an Icom AT-180 ATU which was added to our equipment list and will make operating club equipment easy for all. We also purchased other second hand equipment from the estate of the late ZS1LK.

Peter Henochsberg – Hon. Treasurer